

# Castle Community Meeting

**DATE:** Tuesday, 24 November 2015  
**TIME:** 6:00 pm  
**PLACE:** St John the Baptist Church,  
Clarendon Park Road, Leicester LE2  
3AD

## Ward Councillors

Councillor Patrick Kitterick  
Councillor Deborah Sangster  
Councillor Lynn Senior

**YOUR community. YOUR voice.**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### **Braille / Audio tape / Translation**

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed

## **1. INTRODUCTIONS**

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

## **2. APOLOGIES FOR ABSENCE**

## **3. ACTION LOG**

**Appendix A**

The Action Log of the meeting held on 22 September 2015, is attached and Members will be asked to confirm it as an accurate record.

## **4. TRAFFIC UPDATE AND HIGHWAY INFORMATION**

An officer will be present to provide information and take any questions on the traffic calming scheme in Clarendon Park.

There will be an update on the Residents Parking Scheme in Clarendon Park.

## **5. FIRE STATION CLOSURE**

A representative from Leicestershire Fire Service will be present to provide an update on the current proposals and to answer any questions.

## **6. POLICE UPDATE**

Leicestershire Police will be present to provide an update on policing issues in Castle Ward including an update on the crime within the Holy Trinity area.

## **7. CITY WARDEN UPDATE**

The local City Warden will provide an update on work within the Castle Ward.

## **8. COMMUNITY MEETING BUDGET**

**Councillors are reminded that they will need to declare any interest they may have in budget applications.**

An update will be given on the Ward Community budget together with details of applications submitted for consideration by members.

## 9. ANY OTHER BUSINESS

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information, please contact**

Laura Burt, Community Engagement Officer (Tel: 0116 4541876) (Email: [Laura.Burt@leicester.gov.uk](mailto:Laura.Burt@leicester.gov.uk))

Or

Anita James, Democratic Support Officer, (Tel: 0116 4546358) (Email: [Anita.James2@leicester.gov.uk](mailto:Anita.James2@leicester.gov.uk))

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

*Contact address: 3<sup>rd</sup> Floor Granby Wing, City Hall, 115 Charles Street, Leicester, LE1 1FZ*